



WAVOO WAJEEHA WOMEN'S COLLEGE
OF ARTS AND SCIENCE, KAYALPATNAM
(Affiliated to Manonmaniam Sundaranar University, Tirunelveli)
Run by Wavoo SAR Educational Trust
(Minority Institution)

**REPORT ON THE ACADEMIC
AND ADMINISTRATIVE AUDIT**

2022 – 2023



REPORT ON THE ACADEMIC AND ADMINISTRATIVE AUDIT

DATE: 23.01.2023

The audit was done on the basis of the following parameters:

1. Curricular Aspects

- Academic plan is prepared and is adhered to
- The curriculum is designed by the Manonmaniam Sundaranar University, Tirunelveli
- At the end of every semester the syllabus completion report is submitted to the Principal through the Head of the Department
- Teachers attend the short-term courses and FDP
- The initiatives of NEP is adequately followed
- To assess the quality of curriculum delivery student feedback is taken online/offline at the end of the semester
- Feedback from Alumni, Parents, Students and Teachers, improvements and recommendations are suggested

SUGGESTIONS:

- Skill set components can be practiced for all the courses
- More number of Add on courses and Extra credit courses can be introduced
- Students and staff members can be encouraged to do NPTEL/SWAYAM courses

2. Teaching and Learning

- ICT is adequately used
- Student-centred methods such as project reports, study visits and tours and surveys are effectively used
- Teachers prepare a teaching plan at the commencement of the year semester follow it
- In order to enrich students' knowledge good number of guest lectures are organized

SUGGESTIONS:

- e platforms such as NPTEL, Swayam and Coursera should be extensively used in the teaching-learning process
- Teachers can use LMS and other platforms for the blended mode of teaching

3. Evaluation

- Well-structured and defined internal examination system
- Transparency and confidentiality are well maintained in CIAs

SUGGESTIONS:

- Review of formative assessment elements

4. Research

- Faculty members published papers in UGC-listed journals and took part in Conference proceedings
- IQAC takes the initiative to promote research in the college

- Faculty members have completed the Ph.D. degree
- Good research ambiance and infrastructure is provided

SUGGESTIONS:

- Publications in Scopus-indexed and peer-reviewed journals can be enhanced
- Faculties should be encouraged to undertake more research and obtain patent
- Students' participation and involvement in research can be encouraged
- Efforts should be made to get recognition for the faculty members as Ph.D supervisors from MS University and to establish research centers

5. Infrastructure

- There are a sufficient number of classrooms and labs available
- A high-speed internet connection is available at the college, and the laboratories are well-furnished with the required equipment.
- The college boasts a renewable power system
- Adequate facilities for sports, indoor activities
- Has library software that automates the library

SUGGESTIONS:

- Number of ICT-enabled classrooms can be increased
- Indoor auditorium can be constructed

6. Student Support & Progression

- Services including counseling, career guidance, grievance redressal, safety, and security are available to help students
- Electoral awareness is created as per the direction of the government
- Scholarships and Free Ships are available
- Financial aids are provided through Earn while you Learn Scheme
- Various cultural programs are organized
- Anti-ragging and Prevention of Sexual Harassment cells are active

SUGGESTIONS:

- Alumni support can be strengthened
- More number of awareness programmes can be conducted

7. Governance

- Participation of all faculty members in several committees
- Faculty members' advancement vertically from academic roles to leadership positions
- Proactive IQAC in developing the policies, putting the strategies into practice, and performing the duties of quality improvement
- Administration of the college has adopted e-governance

SUGGESTIONS:

- To reduce the staff attrition rate, retention methods should be used
- Data center can be set up

Over the years, the college has created a culture that is well liked by all parties involved. Being a successful institution, the college benefits from the combined efforts of its faculty, administrators, research scholars, students, and the management's unwavering support. The primary contributor to delivering high-quality education is the teachers. The college offers a setting that is ideal for productive teaching, learning, and research. The college needs to step up its efforts to secure more research publications, financing, and consulting in the future.

A. Chy

V. S. 16 24/11/2023

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